Acknowledgement of Amendment of Society

FORM3

(See Rule 9(1))

ACT XXI OF 1860

NO . 5874/74 of 2017-2018

It is to acknowledge that amendment proposal of the society, namely **THE ODISHA STATE OPHTHALMOLOGICAL SOCIETY (OSOS) DR.SIDDHARTHA DAS,C/O DR.CHANDI DAS EYE HOSPITAL, TALATELENGA BAZAR,PS-PURIGHAT, CUTTACK, ODISHA, INDIA, 753009** is hereby given effect to on this the **24th** day of **Jul 2025.**

Digitally signed by SUBRATA SATPATHY
Date: 2025.07.24 13:10:24 +05:30

Registrar of Society, Odisha

FOREWORD

PROLOGUE (History of OSOS) :

The senior members of Ophthalmology of the state of Orissa (the old spelling , later changed to Odisha) , led by Prof.M.C.Mishra , Prof.B.Rajguru, Prof.K.Mishra, Prof.U.C.Behera and others had taken the initiative to establish the Orissa State Ophthalmological Society in 1969, which was formally registered with the Government of Odisha under the SOCIETIES REGISTRATION ACT, 1860 (vide Regd. No 5874/74 of 1970- 71)

PRESENT SCENARIO :

The above mentioned SOCIETIES REGISTRATION ACT, 1860 was amended vide Act No 10 of 2021 / dt 13-05-2021 .It became imperative legally to renew the registration of the Society (OSOS) and to incorporate many changes which had taken place from the time of the establishment of the society in 1969 and at the same time follow the various provisions of the different Rules of the amended SRA of 2021 .

Hence through a resolution passed in the General Body meeting held in November 2023 during the 39th Annual OSOCON at Sambalpur ,Dr.Jayasree Dora (the then President of the Society) constituted a committee to draft the amendments to the original Constitution (Memorandum and Articles of the Society and General Rules)

The committee consisted of Dr.Subal K. Kar , Dr.Srimanta K.Behera , Dr.Ajit Babu Majji, Dr,Himansu K.Rajguru, Dr.BNR Subudhi, Dr. Ashok K. Nanda, Dr. Samir K.Patra and Dr. Devi Aiswarya Das. They completed the task and the draft of the amended Constitution of the Society was approved after thorough discussion in the GB meeting held during the 3rd Mid-con of OSOS in June 2024 at Bhubaneswar. A second confirmation of the draft was done through a special online GB as specified in the SRA.

The amended Constitution was duly submitted to the Registrar along with all required documents for official approval and due acknowledgement. The due acknowledgement has been received on 24th day of July 2025.

FUTURE ACTION :

All amendments to the Constitution and the Bye-laws which may be necessary in the future shall be done in accordance with the relevant provisions of the SRA and notified to the Registrar for approval and acknowledgement.

REFERENCE :

(1) Memorandum and Articles of the Society and General Rules / Orissa State Ophthalmological Society, Cuttack / Established 1969 (Regd No 5874/74 of 1970 -71)

(2) Acknowledgement of Amendment of Society, Form 3 (see Rule 9(1))/ Act XXI of 1860 : No 5874/75 of 2017 – 2018 / dated 24th July 2025.

THE ODISHA STATE OPHTHALMOLOGICAL SOCIETY
AMENDMENT FOR MEMORANDUM AND ARTICLE OF THE SOCIETY AND GENERAL RULES.
REGISTRATION No.5874/74 of 1970-1971

(1).NAME :-

The name of the society shall be"THE ODISHA STATE OPHTHALMOLOGICAL SOCIETY" (OSOS) (herein after called "Society").

(2).LOCATION OF THE OFFICE

The address of the office for correspondence shall be Dr. Siddhartha Das c/o: Chandi Das Eye
Hospital
Talatelenga Bazar Cuttack-
753009 Odisha
E-mail- generalsecretaryosos@gmail.com

2.(A)WORKING AREA

The Society is a scientific Society of all Odisha character and shall spread its activities all over the state as the Executive Committee of the Society may decide from time to time in its Executive Committee meeting called for this purpose under(1-A)SRA of 1860 (amended on 13th May 2021)

(3).AIMS AND OBJECTIVES:

(i)To cultivate and promote ophthalmic and allied medical sciences in all different branches including. Improvement of public health and medical education in Odisha from the ophthalmic point of view.
(ii)To make the people conscious and advise them about preservation of sight.
(iii)To foster a feeling of fellowship amongst members.

For the attainment and in furtherance of the above objectives ,the Society may:-

(a)Hold periodical meetings, conferences and social gatherings of the members of the Society and of the medical profession in general.
(b) Arrange periodically clinical lectures, discussion and demonstration on any aspect of Ophthalmic and allied medical
Sciences.
(c)Encourage clinical, experimental, community and operational research in ophthalmology.
(d) Conduct an educative campaign among the masses of Odisha in the matter of public health from the ophthalmic point of view by co-operating if necessary with different public bodies working with the same object.
(e) Publish, distribute or otherwise circulate records, transactions and proceedings of various meetings and conferences of the Society to its members in such manners as maybe determined from time to time, by the decision of Executive Committee and approved later by General Body.
(f)Raise money in such manners as the Society may think fit and collect subscriptions for that purposes for the Society.
(g) Carry-out all such other things as are cognate to the objectives of the Society or are incidental or conducive to the attainment of the above objectives.

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(h) Do wherever it shall appear to the Executive Committee that it is advisable to alter, extend or abridge the obcetives and purposes already declared to or for other purposes within the meaning of constitution and the provisions of Act 12 of 1860 or to amalgamate the Society either wholly or party with another institute, Society or association having altogether or its part objectives similar to those of the Society, the Executive Committee may submit the proposition to the members in the General Body meeting provided that no such proposition should be carried into effect unless it shall have been agreed to by the votes of the majority members then eligible to vote and unless notice of it shall have been given to all members of the Society.
(h)(i). To institute Awards, Orations, Prizes, Fellowships, Studentships and Research grants and carry out any other activities those are cognate to the objectives of the Society or/are incidental or conducive to the attainment of the above objectives.
(ii) To Ensure ethical practice and professional conduct of its members as laid down by the Society from time to time.
(iii) To acquire and dispose movable and immovable property and assets by purchasing, constructing, altering, maintaining, selling or mortgaging properties that may be necessary for the aforesaid objectives with the decision of the Executive Committee followed by approval by General Body.
(iv) To ensure all the income, earnings, movable/or immovable properties of the Society to be solely utilized and applied towards the promotion of its aims and objectives only as set forth in t he memorandum of the Society and no profit there of shall be paid or transferred directly or indirectly by the way of dividends, bonus, profits or in any manner whatsoever to the present or the past members of the Society or to any person claiming through anyone or more of the present or the past members. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profits, whatsoever, by virtue of his/her membership.

	NAME	ADDRESS	DESCRIPTION	DESCRIPTION
1	Dr. Subal Kishor Kar	MOB NO:-9437110236 E-MAILID:- sunayaneyecare@yahoo.co.in	President	Eye Specialist
2	Dr. Samir Kumar Patra	MOB NO:-9437153131/7008671672 E-MAILID:- drsamirpatra70@gmail.com	Secretary	Eye Specialist
3	Dr. Jaiesh Toppo	Mobile No.: 9437676264 E-mail-drjaieshtoppo@gmail.com	Treasurer	Eye Specialist
4	Dr. Srimanta Behera	Mobile No.: 9437046821 E-mail-srimantabehera10@gmail.com	President Elect	Eye Specialist

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5	Dr. Sabyasachi Pattanayak	Mobile No.-7437112550 Email -drspattanayak64@gmail.com	Vice President	Eye Specialist
6	Dr. Sukanta Panigrahi	Mobile No.-9437051091 Email -pdrsukanta@yahoo.com	Joint Secretary	Eye Specialist
7	Dr. Bhagabat Nayak	Mobile No.-7250076800 Email -bhagabat80@gmail.com	Joint Secretary	Bhagabat Nayak Eye Specialist
8	Dr. Sharmistha Behera	Mobile No.-9937209187 Email -drsharmisthabehera@gmail.com	Chairman Scientific Committee	Eye Specialist
9	Dr. Shiva Prasad Sahoo	Mobile No.-9437594300 Email -shiva@trilochan.org	Editor Journal	Eye Specialist
10	Dr. Chittaranjan Mishra	Mobile No.-94422 42584 Email -crm@trilochan.org	Managing Editor	Eye Specialist
11	Dr. Snehasis Dixit	Mobile No.-9861274562 Email -snehasisdixit@yahoo.co.in	Auditor	Eye Specialist
12	Dr. Srikant Kumar Sahu	Mobile No.-9439488888 Email -srikantsahu@lvpei.org	Executive Committee Member	Eye Specialist
13	Dr. Sabita Devi	Mobile No.-9437064492 Email -drsabitadevi77@gmail.com	Executive Committee Member	Sabita Devi Eye Specialist
14	Dr. Susanta Kumar Jagadala	Mobile No.-8114369025 Email -drsusanta@yahoo.co.in	Executive Committee Member	Eye Specialist
15	Dr. Sushil Kar	Mobile No.-9040030636 Email -drsushilophthal@gmail.com	Executive Committee Member	Sushil Kumar Kar Eye Specialist
16	Dr. Tarun Kumar Panda	Mobile No.-7205878984 Email -tarunpanda61@gmail.com	Executive Committee Member	Tarun Kumar Panda Eye Specialist
17	Dr. Dr. Pranamita Pujari	Mobile No.-9952065795 Email -pranamitapujari@gmail.com	Member Scientific Committee	Eye Specialist
18	Dr. Shaswat Behera	Mobile No.-9668123140 Email -sbehera6@gmail.com	Member Scientific Committee	Shashwat Behera Eye Specialist
19	Dr. (Prof) Jayashree Dora	Mobile No.-7008925774 Email -jayashreedora@yahoo.co.in	Immediate Past President	Eye Specialist

WITNESSES:
1- Chittaranjan Swain
Advocate
Orissa High Court
2- Biranchi Narayan Mishra
Advocate
Orissa High Court

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The above list of Executive Committee so decided as on 18th November 2023.

(4).CONSTITUTION:-

The Society shall consist of:-

(a)Honorary Members:- Eminent members of the medical profession or persons of high scientific or literary or persons whose association with the Society may seem desirable may be selected/nominated as Honorary Members by the Executive Committee subject to the approval of the General Body. They shall not however be entitled to hold office or to vote.

(b) Life members:- Any registered allopathic medical practioner having a Diploma/DNB or Post Graduate degree in Ophthalmology on paying the one time subscription of rupees 2500(as on January2024)decided by the Executive Committee subject to ratification from General Body shall be eligible to be a life member. The amount shall be revised from time to time basis.

(c)Any student pursuing Diploma/DNB/PG in Ophthalmology within the state of Odisha can become a life member on payment of rupees2000 (as on January 2024) as decided by the Executive Committee subject to ratification by the General Body. The amount shall be revised from time to time basis.

5.REGISTER :-

(a) There shall be a register of all members of The Society with particulars.

(b) In addition the list of the members should be maintained in the website. The individual member will have to communicate any change in his /her personal information to the General Secretary to update it in the Web Portal / Register.

(6)MEMBERSHIP AND ITS PRIVILEGES:-

The name of all eligible new members shall be recommended by two members before they are admitted as members by the Executive Committee and finally approved as Life Members after being ratified in the General Body meeting.

6(a) All new applicants seeking membership of the Society shall apply in a prescribed proforma as given in annexure 1.

6(b). All and every members of the Society shall have right to receive a Society unique membership number.

6(c). All members of the Society shall have the right to attend and take part in all general meetings, conferences, lectures, discussions and demonstrations organized by the Society and to vote on all resolutions according to the bylaws framed for the purpose. All members are entitled to receive all important communications from the General Secretary through electronic media.

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6(d) Honorary Members shall be entitled to participate in all the activities of the Society, but shall not be entitled to vote at a meeting of the Society or hold position of office.

(7)DUTIES OF THE MEMBERS:-

All Life Members of the Society shall:-

i. Elect the office bearers.

ii. Attend the General Body meetings regularly.

iii. Give necessary information to the Society, pertaining to any matter which is necessary to be known by the Society.

iv. Not indulge in activities which are prejudicial to the aims and objectives and/or the rules & regulations of the Society.

(8)RESIGNATION AND REMOVAL OF MEMBERS:

8(a) Resignation:- A member at any time may resign from his/her membership of the Society by giving one month notice in writing to the General Secretary of his/her intention to do so after paying the money due to the Society.

8(b) Removal :-

i. If the dues are not paid by any member within 3 months of receiving a notice his/her privileges shall automatically cease and shall be liable for removal from the membership.

ii. If the activities of a member is found detrimental to the aims and objectives of the Society.

iii. If a member resiles from the rules and become unsound of mind, Insolvent and is convicted in a criminal offence.

(iv) If the conduct of any member shall be deemed by the Executive Committee as prejudicial to the interest of the Society or calculated to bring the ophthalmologists into disrepute, he/she may be requested by the Committee to resign from the Society. In the event of the said member refusing to do so, his/ her name may be removed from the register provided that two-thirds of the members present at a General Body meeting called for the purpose, record their Votes for the removal as per the resolution book and get approved from the Additional Registrar of societies within two months (SRA of 1860 amended on 13/05/2021).

(v) By demise of member the membership will be automatically deleted from the register.

(9.)RE-ADMISSION:-

In case of misbehavior or misconduct the applicant will have to prove on record an improvement in behavior and conduct. For re-admission, the intending member will have to apply in writing, with admission fees as prescribed for new membership at a rate applicable at the time of re-admission. Re-admission of any member will be subject to approval by Executive Committee followed by ratification by the General Body and his/her membership will be effective from the date of re-ratification in the General Body .

(10)SUBSCRIPTION:-

All applicants having Diploma/DNB/ PG in Ophthalmology can become the life members by paying Rs.2500/-as on January2024. This fee as can be revised from time to time by passing resolution in the Executive Committee, subject to approval by a simple majority in the General Body.

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(10.a)Any student pursuing Diploma/DNB/PG in Ophthalmology within the state of Odisha can become life member on payment of rupees 2000 (as on January 2024) as decided by Executive Committee subject to ratification by General Body. The amount shall be revised from time to time.

(11)EXECUTIVE COMMITTEE:-
The general management of the society shall be vested in an Executive Committee. The Executive Committee shall be composed of nineteen members through online /offline voting

(11a) Composition:-
Executive Committee shall consist of the following members all to be elected by members of Odisha State Ophthalmological Society through online /offline voting. Their criteria's are as follows:-

i. **President:-1**
ii. **President Elect-1**
iii. **Vice President-1**

Criteria:-
Should have been member of the Society for at least ten years. Should have served as Secretary/Treasurer/ Chairman Scientific Committee of Odisha State Ophthalmological Society for one complete term on the day Of announcement of result of election in annual General Body Meeting OR Should have been Organizing Secretary of one annual state Conference in addition he/she should have been a member of Executive Committee for one full term. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

iv. **General Secretary:-(1)**

Criteria:-
Should have been a member of the Society for at least 10years.Should have been past member of the Executive Committee for complete one term on the day of announcement of result of election in annual General Body meeting or shall be Organizing Secretary of One mid-conference in addition he/she should have been a member of Executive Committee for one full term. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

v. JOINT.SECRETARY :-(1)
Should have been member of the Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

vi.TREASURER:-(1)
Should have been member of the Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

vii.JOINT TREASURER:-(1)
Should have been member of the Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

Viii:-CHAIRMAN SCIENTIFIC COMMITTEE:
Should have been a member of Odisha State Ophthalmological Society for at least eight years, he /she should have published papers in indexed journals/written chapter in textbooks/presentation in National forum and should have been a member of Scientific Committee for 1 full term. Nomination should be proposed and seconded by two life members who are ratified society member with over five years of standing.

ix:-MEMBER SCIENTIFIC COMMITTEE :- (2)
Should have been member of the Odisha State Ophthalmological Society for at least five years he /she should have published papers in indexed journals/ written chapter in textbooks/presentation in National forum. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

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X .EDITOR JOURNAL: (1)

Should have been a member of The Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing and should have produced papers in All India and State Journal.

Xi .MANAGING EDITOR-(1)

Should have been member of the The Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified Society member with over five years of standing.

Xii . AUDITOR :-(1)

Should have been member of the The Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified society member with over five years of standing.

Xiii .IMMEDIATE PAST PRESIDENT :-(1)

Xiv. EXECUTIVE COMMITTEE MEMBERS:-(5)

Should have been member of the The Odisha State Ophthalmological Society for at least eight years. Nomination should be proposed and seconded by two life members who are ratified society member with over five years of standing.

(11b).

(i). No Executive Member shall hold same post for more than two terms in his/her life time.

(ii) There must be a minimum cooling period of two years after completion of two terms in the Executive Committee as member/office bearer or Ex officio member before an Executive Committee Member can contest for another post.

(12)ELECTION OF OFFICE BEARERS AND COMMITTEE:-

Eligibility criteria for various posts has been described in article (11)

(12A)

(i) Election for the post of Vice-President will be held every year (as the term of office is one year), as per the election process described subsequently.

(ii)Election for all other posts will be held once in two years (the term of office being two years)

(12B)Election Officers :

(i) Three past Presidents of The Odisha State Ophthalmological Society (who give their willingness) nominated by the President and approved by the General Body or Special General Body (either during a physical meet or online meet) – will form the Commission..

(ii) The senior most amongst the three past Presidents will function as the Chief Election Commissioner.

(iii) The term of the three members of the Election Commission will normally be two years. The General Body will be at liberty to extend their term or replace one or more members in subsequent General Body meetings.

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(12.C)Election Process:

i. The posts and the number of vacancies for which election will be conducted will be notified to the Election Commission by the President through the General Secretary, sufficient time before the next Annual Conference.

ii. The Chief Election Officer will notify all members of The Odisha State Ophthalmological Society by electronic Process, through email/whatsapp group/The OSOS web portal. All guide lines and numbers of vacancies are to be notified a maximum three times at one week interval.

iii. A standard nomination form for the election process shall be used.(Annexure 2)

iv. One candidate can contest for one post only during that election .Nomination form should be filled-up giving all particulars regarding the eligibility and must have signatures of one proposer and one seconder (both of them must have been life members of the Society for at least five years) and they (Proposer and Seconder) can not propose or second for more than one candidate (for the same post.)

v. The Chief Election Commissioner will notify the last dates for receiving nomination forms and the e-mail id/ whatsapp number to which it needs to be sent.

- The Chief Election Commissioner will notify all the nominations for all the post (VP -annual)/ (other posts –every two years) through the same electronic media.
- If any post has one nomination only, the candidate can be declared the winner uncontested. If there are no nominations for any one (or more) post, the vacancy will subsequently be filled by the President (in consultation with Executive Committee) by nominating suitable, willing member with requisite eligibility.
- The Chief Election Commissioner will give one week time for withdrawal of nomination by any candidate/ candidates, for any post for which multiple nominations were filed.
- The Chief Election Commissioner after receiving such withdrawal will notify the final list of all contestants for all posts for which election will take place.

vi. The Chief Election Commissioner will intimate the final list to both his/her colleagues. If some nomination form is found defective (lack of eligibility, not filled-up properly, wrong proposer/seconder etc) all three commissioners may reject the nomination form citing reason for it.

vii. The Commission can seek help from The Odisha State Ophthalmological Society office bearers for any logistic, finance and data of members, for the smooth conduct of the election.

(12D)Selection of the vendor for voting process:

(i) The Chief Election Commissioner will seek tender from qualified vendor's to conduct the voting process online, through advertisement in two Odia newspapers and two English National newspapers.

(ii) The tender process and selection of the vendor will be finalized by all three members of the Election Commission. All records of the whole process will be filed in both soft and hard copies. The General. Secretary will render all possible assistance.

(iii) All expenses incurred for advertisement/selection of vendor/charges for voting process and any miscellaneous expenses shall be borne by The Odisha State Ophthalmological Society. The General Secretary and the Treasurer will facilitate in this regard.

(12E)Actual Voting:

i. The details of the voting process by online process to be employed by this elected vendor will be communicated to all eligible voters of The Odisha State Ophthalmological Society, sufficiently in advance.

ii. The beginning and close of the voting process (date and time) will be notified to all members. One member will vote once only during the voting period. The member may vote for one candidate for one post. The member may abstain from voting for any post while voting for other posts. The option of NOTA may also be provided in the voting process.

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Gen. Secretary
The Odisha State Ophthalmological Society
Dr. Samir Kumar Patra (M.S.)
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iii. All three members of the Election Commission along with the vendor will take utmost care about impartiality and work with the highest standard of unbiased and ethical performance.

iv. The vendor will communicate the final results of the online polling to the three members of the Election Commission in sealed envelopes.

(12F)Declaration of Result:

(i) The results of the online voting process conducted by the third party Vendor will be submitted in sealed envelope which will be judged in a meeting of the three members of Election Commission and the President of OSOS.

(ii) Candidates obtaining a simple majority of all valid votes will be declared the Winner.

(iii) The President will have the right to exercise "one casting vote "in case of a tie for any post.

(13) The Executive Committee shall have power to fill vacancies occurring in their number during the terms of their office.

(13.a) In the event of death or resignation of any elected member the vacant post shall be filled up by

The President in consultation with the Executive Committee members who shall function till the completion of the term of vacant post.

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(14) FUNCTION AND POWER OF COMMITTEE :-

The Executive Committee shall direct and regulate the general affairs of the Society and shall have the power to frame rules and bye-laws for the conduct of business, meetings and conferences of the Society, subject to confirmation at a General Body meeting.

The Committee shall have also the following powers:-

(a) To take necessary steps for the implementation of all the programmes and polices drawn by the General Body.

(b) To pass the necessary expenditure to meet the day to day requirements of the Society.

(c) To take decision on applications for new membership.

(d) To prepare plans, projects and programmes.

(e) To manage affairs of the Society and to keep control over the finances and all its assets.

(f) To invest the funds of the Society not immediately required in such a manner so as to give assured profitable returns.

(g) To appoint committee/committees for disposal of any business of the Society or pertaining to the Society.

(h) To send representatives to any exhibition, Teachers Of Tomorrow winner , Best of Best winner , members to AIOS,EIZOC, LDP and training etc. within or outside Odisha after following proper procedure of selection / competition / election .

(i) To accept donations, grants, gifts, contributions, subscriptions and endowments.

(j) To establish hand collect funds and accept donations in cash or kind and to utilize the same and the income there from for the purpose of the Society.

(k) To enter in to agreements for and on behalf of Society.

(l)To take all such other legal steps which may appear beneficial for the smooth and better management of the Society.

(m)It shall be the duty of the President, General Secretary or any other member authorized by them to send the copy of change of General Body to the Additional Registrar of the Society within two months of making such changes.

(n) No member of the Executive Committee can act or speak against the collective resolutions passed by the Executive Committee. Such an act shall be considered as an act of indiscipline and shall be a valid ground for removal of the said member from the Executive Committee.

(15) The Executive Committee shall ordinarily function for two years or until the next committee is duly formed.

(16)EXECUTIVE COMMITTEE MEMBERS:-

(16. a) The Executive Committee shall ordinarily meet once every month. The Secretary shall call ordinary meetings of the Executive Committee in consultation with the President. The President may, whenever he/she thinks necessary call a special meeting of the Executive Committee. The General Secretary shall, on receiving requisition signed by fouror more members of the Executive Committee can call a special meeting of the Executive Committee. The notice of a meeting of the Executive Committee shall be sent to each member of the Executive Committee at least 7 days before the meeting. In requisition meeting only the specific points should be considered. The proceedings and attendance in each Executive Committee meeting shall be recorded by the General Secretary.

(16 b) If a member of the Executive Committee doesn't attend three consecutive meetings without information /valid reason he/she is liable for removal from the Executive Committee. The decision shall be taken with concurrence of majority of members of Executive Committee after seeking and analyzing the defaulter's explanation.

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(17)QUORUM OF COMMITTEE MEETING:

One third of the total number of members of the Executive Committee shall form a quorum at meeting of the Committee (SRA1860 amended 13/05/2021).

(18)DUTIES OF OFFICE BEARERS :-

PRESIDENT:-

(a) Shall act on behalf of the Society and would represent the Society during his/her tenure. He/she shall chair and regulate the working of the Executive Committee, General Body and meetings. He/she shall be the custodian of and shall be responsible for upholding the constitution. He/ she shall be responsible for a free and fair conduct of elections. The president can permit the consideration of any other item if essentially needed, even if it has not been included in the agenda.

(b) President will ensure that any flag ship program of the Odisha State Ophthalmological Society is to run as per the bye laws.

(c) Approve scientific Programme for annual conference with the help of General Secretary and Scientific Committee Chairman and Executive Member appointed by him/ her for the purpose.

(d) Will have the power to make any number of sub-committee with the help of Executive Committee.

(e) Power to cast one extra vote in case of equality.

PRESIDENT ELECT:-In case of absence of President, the President Elect will function so as to execute the Power of the President temporarily.

VICE PRESIDENT:-In case of absence of president and president elect, the Vice President will function so as to Execute the power of President temporarily.

(19)GENERAL SECRETARY:-

(a) The General Secretary shall manage all correspondence, convene and organize meetings, conferences, lectures and demonstrations and keep proceedings and the minutes of the Society and committee meetings which will be read and confirmed at the office and keep a register of all papers communicated to him/her .

(b) In charge of correspondence &communications with other Ophthalmological Societies.

(c) The Secretary shall have the charge of the office and keep a register of all papers communicated to him/her. He/ she shall be responsible to the Society for carrying out the resolutions of the Society. All records shall be available for inspection by any member of the Society with due reason and prior appointment and permission from President of the Society.

(d) The immovable property, if any, of the Society shall be under the control of the General Secretary or any other officer of the Society deputed by the Executive Committee.

(e) All agreements and contracts shall be executed jointly by the President and the General Secretary.

(f) The General Secretary would maintain a register of all the members with their addresses.

(g) He/She shall be personally responsible for checking all the documents submitted by the applicants for seeking membership of the Odisha State Ophthalmological Society and shall hand over these documents to the succeeding General secretary. He/she shall send the notice of the annual General Body meeting, along with the agenda, at least one week before the meetings and will also be sent by the General Secretary with a stipulated notice period defined for any sub- committee meetings will be sent by their respective chairpersons.

(h) The General Secretary shall prepare the minutes of all Executive Committee and meeting as well as of Annual General Body meeting (and other General Body meetings) and circulate them to all concerned within seven days. He/ she shall also make and circulate the minutes of all and sub- committee meetings in consultation with the President The OSOS within fifteen days.

(i) The General Secretary will ensure organize and conduct of all stipulated events throughout the state including the midterm and annual conference.

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(j) The General Secretary may incur an expenditure in unforeseen circumstances and not provided in the budget up to Rs/-10,000/-and another Rs/- 20,000with the written permission of the President.

(k) He/she shall prepare detail report regarding the activities of the Society including income and expenditure and appraise the position to the General Body. He/she shall sign the cash book daily and also receipts granted by the treasurer towards collection (SRA 1860 amended on 13/05/2021).

20)OTHER MEMBERS OF THE EXECUTIVE COMMITTEE :-

(20 a) Treasurer:-

(i) The Treasurer shall receive money on behalf of the Society and shall make all payments in accordance with the rules framed by the Executive Committee. The Treasurer shall keep an accurate account of all such transactions. He shall make all payments in accordance with any rules framed by the Executive Committee and shall maintain an accurate account of all such transactions and he shall sign every receipt given. He/she will prepare a statement regarding the financial position of the society, jointly with the secretary, which will be audited by Society approved internal and external auditor.

(ii) Treasurer will present the same in Annual General Body meeting for adoption. The annual audited accounts will be submitted by the treasurer to the Society's office by 30thJanuary each year for external auditing before the next General Body Meeting.

(iii) The Treasurer shall prepare an annual budget of the Society and place it before the Executive Committee for approval. The Budget as approved by the Executive Committee shall be placed before the General Body for final sanction.

(iv) The bank accounts of the Society shall be managed by any two of the following three: Treasurer, General Secretary and Joint Treasurer, out of which one should compulsorily, be the Treasurer. He/she should hand over the updated accounts, up to next two calendar months or by the end of the quarter, whichever is later, after the clearance of GST in reference to the incoming treasurer.

(v) The Treasurer shall maintain a list of the current members and their addresses and would intimate the same to the Secretary.

(vi) The Treasurer will be responsible for execution of investment of the Society fund in and form permitted by the law in consultation with the President and General Secretary. The Treasurer will hold the ultimate responsibility execution of the financial clauses of the bye laws of the Odisha State Ophthalmological Society, including transfer of relevant funds to corpus fund account and investment of funds in to fixed deposits or other mode of savings and investment options.

(vii) Treasurer need to make an annual budget & present it before Executive Committee for approval three months before annual conference.

(viii) He/ She shall be responsible for collection of funds as fixed by the General Body, with collection of funds as same in society account within 24hours.The fund so collected shall be reflected in the cash book in same day and got the same signed from the General Secretary at the closing of the day (SRA 1860 amended 13/05/2021).

(20b)Chairman Scientific Committee:-

(i) He/she shall under take the responsibility for conducting scientific programmes on behalf of the society.

(ii) Chairman Scientific Committee shall make a 12month academic plan in consultation with President and General Secretary.

(iii) Chairman Scientific Committee in coordination with two members of Scientific Committee be responsible for local conduction of CME, workshop, webinar in the state.

(iv) The Odisha State Ophthalmological Society will have the rights to publish the papers presented during the mid-conference and annual conference of the Odisha State Ophthalmological Society in the Journal of the Society. The Chairman Scientific Committee will procure the full text, diagrams and photographs of all award winning papers and send the same to the Editor/ Managing Editor of the Journal for publication. If any of the papers is not published in the

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Journal of the Odisha State Ophthalmological Society, then the rights may be returned to the first author of the paper on his/her request, after a period of one year.

(v) Shall hold meetings with other 2 members of Scientific Committee for the planning and execution of various scientific programmes in the state on behalf of the society.

(vi) Chairman Scientific Committee should participate or delegate one of the other two members, as per logistics, to attend the scientific programmes organized or held under the aegis of the Odisha State Ophthalmological Society in the state.

(vii) Make an annual plan for at least six scientific programmes per year, that includes mid-term and annual state conference, which should be inclusive of all postgraduates, taking into account of logistics at peripheral centers/ hospitals/individuals and institution based practitioners throughout the state. These shall be aimed at raising the level of State Ophthalmology to be at par with National standards.

(viii) The Chairman Scientific Committee should provide a monthly update in a prescribed format, through the Executive Committee, to the AIOS office bearers. A copy of the same is to be provided to the General Secretary, the Odisha State Ophthalmological Society.

(ix) The Chairman Scientific Committee has to provide a comprehensive annual report of scientific activities to AIOS and a copy of the same to Executive Committee and General Body of Odisha State Ophthalmological Society, at least one month before the annual Conference.

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(20c)JOINT TREASURER:-

Shall share responsibility and help Treasurer in maintaining records.

(20d)JOINT SECRETARY: -

In absence of General Secretary the Joint Secretary shall attend normal works so assigned, besides this he/she will assist the General Secretary but not act independently without direction and guidance of the General Secretary in writing (SRA 1860 amended 13/05/2021). He/she shall assist the General Secretary in maintaining records of the Society.

(20e)EDITOR:-

Responsible for collection of articles and printing of articles for the journal of the Society with an ideal effort to publish twice a year subjective to availability of funds and resource full articles.

(20f)MANAGING EDITOR:-

Help and assist the editor in publication of journal of the Society, preferably twice a year subject to availability of funds and resourceful articles. He/she shall be responsible to along with the editor for online publication of journal and also print 50 hard copies for distribution to senior members of the Society on request only.

(20g)AUDITOR:-

(i) One member of the Society will be elected to the post of the Auditor (internal)of The Odisha State Ophthalmological Society, for the same term as the other office bearers (presently two years)

(ii) The Internal Auditor is authorized to take help from a qualified /Government approved External Auditor to discharge the audit of all accounts in the best possible manner.(SRA 1860 amended in 2021).

(iii) The External Auditor will receive a negotiated remuneration with prior approval of the General Body.

(iv) All the transactions of all the accounts of the Society, will have to be audited by the Auditors periodically (at least every three months).The General Secretary and the Treasurer are mandated to submit the details of the account to the Auditors to perform their task.

(v) Both the Auditors must submit a detailed signed report to the General Secretary, at least one month before the annual General Body meeting. This report should be discussed in the Executive Committee meeting thoroughly and approved.

(vi) The Gen. Secretary is required to circulate the annual audited report to all members of the Society at least two weeks before the General Body meeting.

(vii) The Auditor's report will be presented and discussed during the Annual General Body meeting. The General Secretary and the Treasurer should assist the internal Auditor to clarify any issue pertaining to the audited account and queries raised by members during the General Body meeting.

(viii) The General Body will pass resolutions if required giving suitable directions for better functioning by the auditors. The engagement, remuneration of the External Auditor will be as per the sanction of the General Body.

(ix) The accounts of the Society shall be audited annually by qualified Auditor or Government

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Auditor (SRA1860 amended 13/05/2021).

(x) Any Society registered under this act shall not distribute among its Executive Committee members in cash or kind, any profit or surplus that have accrued from its activities.

(xi) If the Society fails to submit the audit report required under sub section (2) of section 4D the Registrar has the power to cancel registration of the society with a reasonable opportunity of being heard.

(20h)EXECUTIVE COMMITTEE MEMBERS:-

They are to attend all the meetings called by the President and General secretary from time to time and advice in policy decisions and assist Executive Committee in greater interest of Society. Consecutive absence for three or more meeting without valid reason shall invite punitive action as mentioned under 16 B (SRA 1860 amended on 13/05/2021)

(20i)IMMEDIATE PAST PRESIDENT:-

Immediate past President is an ex officio in the Executive Committee and to give constructive suggestions.

(21) General Body Meeting

i. **Annual General Body Meeting**: An annual General Body meeting shall be held once every year during the annual conference of the Society. The agenda for discussion during the General Body shall be prepared by the General Secretary and circulated amongst members at least two weeks prior to the date of the General Body meeting .General Secretary shall seek matters to be included in the agenda from the members which should be signed by two ratified life members before the finalization of agenda.

ii. The General Body consists of all ratified life members enrolled in the register of membership.

iii. General Body should be the sole authority of the society. The copy of resolution passed by the General Body shall be submitted to the additional registrar of society within two month of approval.

The business to be transacted at the Annual General Body meeting shall be:-

(a) To receive and adopt annual report of the committee for the past year.

(b) To receive and adopt Auditor's (Internal) report with signed External Auditor's report for the past year and report by the Treasurer regarding various bank accounts and FDs.

(c) To pass the provisional budget for the current year.

(d) To elect the office-bearers and the members of the Executive Committee for the current year by acceptance of result post announcement by Election Commissioner

(e) To amend, repeal any existing rule and adopt new rules.

(f) To transact such other business as may be brought up at the General Body meeting with permission of the president;

(i) Consideration of any other business or of any resolution by any individual member submitted to the General Secretary at least 60 Days (for consideration of Executive Committee) prior to Annual General Body Meeting.

(ii) The matter which is not covered under pre calculated agenda shall not be discussed as mentioned under rule 4 (SRA 1860 amended on 13/05/2021).

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(g) Additional Agenda of General Body Meeting :-

(i) Welcome by Secretary
(ii) Meeting call to order by the President.
(iii) Collection of attendance record through signature of all members present in the meeting.
(iv) Confirmation of minutes of previous Annual General Body Meeting and any other Special General Body Meeting conducted prior to Annual General Body Meeting.
(v) Any matter arising out of above minutes.
(vi) Report of Scientific Committee Chairman.
(vii) Annual report by the Treasurer in presence of Internal Auditor.
(viii) Annual report by the Editor.
(ix) Decision of the venue of the annual conference to be held next year and next mid-con of the Society.
(x) Ratification of new members
(xi) **Special General Body Meeting:-**The Special General Body Meeting can be called by the President with a notice of at least 7 days prior to the meeting along with the agenda for discussion. No other agenda can be discussed in the General Body meeting Other than the prefixed agenda.

(22)NOTICE OF THE GENERAL BODY MEETING AND PERIODICITY OF MEETINGS:-

Notice of all General Body meeting shall be issued to all members so as to reach them by two weeks before the date of meeting.

a) The Odisha State Ophthalmological Society shall hold the Annual General Body meeting at the annual conference of the Odisha State Ophthalmological Society and Special General Body meeting may be called at the mid-conference or any other time.

b) If there is no annual conference in any year the General Body Meeting will be held at any date and time as web meeting as decided by the Executive Committee. The notice shall be circulated by the General Secretary at least fifteen days prior to the meeting along with the agenda, date and time of the meeting.

(23)QUORUM OF GENERAL BODY MEETING:-

For any General Body Meeting, 1/5th (20%) of the total life members shall form the quorum. If within 10min from the appointed time for the meeting the quorum is not complete the meeting shall commence with its deliberations as an adjourned meeting. However in a meeting called for any amendments in the bye-laws of Society, the minimum number of members in the adjourned General Body Meeting should be at least half ratified members present at the beginning of General Body Meeting. All such adjourned General Body meeting shall be treated at par with the original agenda for General Body Meeting for discussion.

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(24)FUNDS AND BANK ACCOUNTS:-(Annexure-3)

(i) The Society after due deliberations and approval of the Executive Committee, may accept Donations / Grants /Gifts / Contributions / Subscriptions and Endowments.

(ii) Such funds will be subject to existing Government rules and acts.

(iii) The funds will be utilized for the scientific activities of the Society and for the enrichment of knowledge of the members and the general public through various programmes.

(iv) Bank Accounts:

At present there are three bank accounts, namely

a. Savings Bank account in SBI (for credit of the interest / proceeds from the various fixed deposits and delegate fee of members during conferences of The Odisha State Ophthalmological Society, deposit amount for instituting new oration/ awards as approved by the General Body)

b. Savings Bank account in Punjab National Bank (for credit of Life Membership fees of new members)

c. Current account in SBI(used to receive funds from various sources to be utilized during the conferences, printing of the journal and any other purpose as sanctioned by the Executive Committee and approved by the General Body at a later date)

(i) The current account will normally carry a balance of up to three lakhs and the surplus amount may be transferred to the SBI saving bank account.

(ii) Surplus amount from both the saving bank accounts are to be transferred to corpus fund (long-term FD with cumulative interest and auto-renewal options) and short-term FD (fetching periodic interest and credited to the SBI SB account).

(iii) Due diligence must be applied by those who operate the accounts to ensure the best rates of return from all such fixed deposits.

(iv) The General Secretary, Treasurer and the Joint Treasurer should evaluate the returns from the Fixed deposits and inform the Executive Committee regarding any changes to the bank accounts and instrument of investment, as and when required, in the greater interest of the Society. All such changes must compulsorily get the approval of the General Body, either during the annual conference or by online process in exigencies with approval of the Executive Committee.

(25)SOURCES OF INCOME:-

Sources of Income of the Society are as under:

a) Admission fee, subscription, donations and special contributions.

b) Funds generated by exhibitions, functions, seminars and other cultural programs arranged by the Society.

c) Sponsorship for scientific sessions by well wishers and corporate bodies (as sanction by existing law)

d) Publication of advertisement in print media/ online portal of the Society as per the rates fixed in a General Body.

e) Interest from saving bank and fixed deposit.

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(26)MANAGEMENT OF FUNDS AND ACCOUNTS:-

Operation: All the amount shall be kept in any Nationalized Bank/ Banks. The bank accounts of the Society shall be managed by any two of the following three: Treasurer, Joint Treasurer and General Secretary, out of which one should compulsorily be the Treasurer

(27)FINANCIAL YEAR:-

Financial year of Society shall be from 1st Day of April of running year to 31st March of succeeding year.

(28)ANNUAL LIST OF EXECUTIVE COMMITEE:-

Once in every year a list of the office bearers and the Executive Members (of the Executive Committee) shall be filed in the office of the Registrar of Societies (Odisha),as it is required under Sec. 4of "SOCIETIES REGISTRATION ACT, of 1860", Odisha and needs to be signed by President and General Secretary

(29)ANNUAL CONFERENCE :-

The Society shall organize an annual conference once a year The (OSOCON) in addition to one midterm conference.

(a) No repetition of venue in immediate succession.

(b) The meetings must be held at cities that will have facilities to have three air conditioned scientific halls. One of which having a sitting capacity of 200 and the rest 100 along with adequate space for trade and food as on date January 2024.

(c) Six months before the date of the conference, a preliminary notice will be sent to every member by the General Secretary. The Conference shall be organized by the The Odisha State Ophthalmological Society.

(d) All efforts to made to rotate annual conference in different cities as per invitation.

(e) Interested party to write to President interested for annual and mid-term conference separately sighting the infrastructural facility one month before the General Body to be finalized by the President and the Executive Committee.

(f) President and General Secretary shall try their best to organize conference annually through a Local Organizing Committee as may be approved by the Executive Committee. Venue to be decided during the General Body meeting.

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(30)DELEGATE FEE :-
Delegate fees along with GST will be recommended by the Executive Committee and approve by the General Body from time to time. Late registration fee after specified date may be charged 25% extra..

(i) Delegate fee after the specified date of late registration include spot registration may be charged 50% above the normal delegate fee.

(ii) Delegate fee for non members may be charged maximum50% above the normal delegate fee.

(iii) For members and spouse between 70 to75 yrs of age 50% concession, more than 75 yrs100% concession subject to availability of age proof.

(iv) President shall be exempted for payment of registration fee.

(v) Guest faculty outside the state and country (Maximum five for annual and two for mid-term will be exempted from registration fee.

(vi) Complimentary accommodation may be given if the finance of the Society permit to

(a) President
(b) Guest faculty/ Speaker (Maximum five for annual and two for mid-term)
(c) Guest speakers for three existing orations.
(d)Members receiving life time achievements awards.

(31)FACULTY CRITERIA:-
Number of faculty-Upper limit of the number of faculty should be upto10%of the number of ratified Life Members.

The faculty has to necessarily attend minimum two out of the three days of the conference. Once the consent for the program is given by the faculty, no change will be incorporated in the last two weeks before the conference without a strong valid reason. If this is not followed, the faculty will be debarred for the next two subsequent Conferences.

(32)AWARDS AND ORATIONS:-

(a) All awards shall be once in a year as provided in the bye-laws.

(b)No oration and life time achievement award shall be given to the same person twice.

(c) Recipient of the life time achievement award shall be selected and recommended by the Executive Committee.

(d)Awards will carry a citation and a medal.

(e)The Executive Committee will decide in approval of General Body in future if any new award shall be instituted by the Society, preferably in the name of Ophthalmology icons in the state who have made major contribution in the field of Ophthalmology and what shall be the sponsorship amount for the same.

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(33)CRITERIA OF AWARDS AND CASH AWARDS :-

The Executive Committee would give cash award for free papers, posters and videos. The Secretary shall co-ordinate in accordance with the General Body from time to time. Currently these are following yearly cash prizes as on January 2024.

1. Dr.Rama Ch. Meher best paper award for post graduates-Rs.2000/-
2. Dr.Sarat Chandra Das as best paper award for community ophthalmology–Rs.2000/-
3. Dr.Subal Kishor Kar best paper award for cataract and refractive surgery-Rs.4000/-
4. Prof Dr.BNR Subudhi best paper award for retina-Rs.4000/-
5. Prof Dr.Indra Mani Sahoo best paper award for cornea–Rs.4000/-
6. Dr.Braja Sundar Mishra best paper award for glaucoma Rs- 8000/-
7. Dr. Kishore Chandra Mohanty best Paper of the conference award–Rs.10000/-
8. Prof Dr.Krishna Charan Padhy award for the best thesis for postgraduates -Rs-15000/-
9. Dr.Ajit Babu Majji Award for the best contribution to ophthalmic research and/or social responsibility along with quality of publications and impact factor.
10. Best Poster award of OSOS, winner Rs2000/-, runners up Rs1000/-
11. Best Video Award of OSOS, winner Rs5000/-, second runners up Rs3000/- and third runners up Rs2000/-.
12. Life time achievement award of OSOS, awardees must be a senior member of the Society must have contributed in the activities of society and must be in good health in receiving the award.
13. Prof .Dr. Udhab Charan Behera & Prof Dr.Guna Sagar Das innovation award.

34)ORATIONS :-

(i) Prof. Dr. Mahendra Chandra Mishra oration award recipient:-any ophthalmologist of National repute having significant contribution towards scientific growth of OSOS. The recipient of award will get Rs/-10000 cash prize.

(ii) Prof. Dr. Biswambhar Rajguru Oration Award recipient: - an outstanding Ophthalmologist/ vision scientist/ social activist in Vision science or public health ophthalmologist in succession either serving in Odisha territory or of Odisha origin but serving outside other states/union territories of India or any other country and has contributed significantly to the cause and development of the technique and technology of eye care, will be given the award. The recipient of award will get Rs/-10000 cash prize.

(iii) Prof. Dr.Lakshmi Kanta Mohapatra oration award recipients:- Oration award is given to either to a paediatric ophthalmologist or to an ophthalmologist who has contributed significantly to any paediatric eye disease

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(35)ROLES AND RESPONSIBILITIES OF LOCAL ORGANIZING COMMITTEE (LOC):-

A. Dates for annual conference: The LOC will suggest suitable dates. All efforts should be made to hold the conference annually, in early part of November. The responsibility of hosting the meeting shall lie with the Local Organizing Committee (LOC). LOC may associate itself with local ophthalmologic association of the city only for the purpose of obtaining CME/CPD credit points from the state medical council if required. However, the conduct of conference will be the sole responsibility of the LOC consisting of the OSOS members.

B. The Executive committee of the OSOS will provide a broad guide line and the finer details will be looked after by the LOC in consultation with the OSOS office.

C. Registration and trade collection will be deposited in the The OSOS account designated for the OSOCON, though the fund generation will be the joint responsibility of LOC and OSOS office bearers.

D. All major payments will be made directly from the OSOS account against a proper bill/ proforma invoice (including GST details of the vendor).

E. Any payments made by the LOC should preferably be by cheque/ online against a proper bill. Petty cash expenditure can be made against a cash voucher bill.

F. The OSOS should take care of onsite visits of the President, General Secretary and Treasurer as the need arises for the selection venue, signing necessary agreements and overseeing the arrangements of annual conference.

G. A proper budget of estimated income and expenditure should be prepared in the beginning of the conference and the preparation process should be coordinated jointly by the OSOS office bearers (President, Secretary and Treasurer) and the Organizing Secretary of the conference periodically evaluated within course of time. Audited account submitted by LOC shall be again verified by internal and external auditor of the Society.

H. It will be the duty of the Treasurer of the LOC to send the statement of income and expenditure of every month by the 5th of the subsequent month from the day they collect funds for the conference. This will be collated after incorporating expenses from the OSOS office to file the TDS and GST return. This is necessary to fulfill the mandatory requirement for compliance of GST and TDS matters.

I. The final statement of income and expenditure account and if needed, an audited account, with all supporting papers like bills, bank statement, receipts etc, should be sent to the OSOS office not later than three months after the conclusion of the conference.

J. Formulation of the scientific program of OSOCON will be worked out by the scientific committee of the OSOS. However, the implementation of the schedule and its logistics will be the responsibility of the scientific committee of LOC.

K. The chairman of the organizing committee should be a life member of The OSOS for at least ten years and organizing secretary should be life member of the OSOS for a minimum of five years.

L. The audited statement of accounts of the conference shall be prepared by the Local Organizing Committee and shall be sent to the society's office by 30th Jan of the next year in which the conference was held. The account books shall be kept by the Local Organizing Committee for inspection for a minimum period of three years after the audited accounts of the conference are sent to the Society's office.

(36)MIDTERM CONFERENCE:-

a. All rules of annual conference will be applicable to Mid-Term Conference

b. New awards, hands on training, student of the year award, Teachers of Tomorrow, Quiz award will be a part of Mid-Term Conference.

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c. The Mid- Term Conference should preferably be in the peripheral districts of Odisha in order to take the activities of the OSOS to the periphery.

(37JOURNAL OF THE SOCIETY :-

The Society shall publish a Journal called "Odisha Journal of Ophthalmology". The Editor shall be elected once in two years and shall constitute an editorial committee which Shall comprise of: Editor, Managing Editor and Chairman Scientific Committee. There will be one Editor and one managing Editor. They will be allowed to take help from other members of The OSOS to complete the various sections of the journal. The President and General Secretary will be informed about these additional members. The journal should be published preferably twice a year (subject to availability of funds and quality paper).

The annual audited accounts will be submitted by the Editor to the Society's office by 30th January each year for auditing before the next General Body.

i. The Odisha Journal of Ophthalmology is the official publication of the Society. Fifty hard copies of the same will be sent to the senior members of the Society. A soft copy of the Journal will be available to any member who opts for the same free of cost. However the journal will be made available for nonmembers at a cost.

ii. No paper shall be accepted if it had been published elsewhere. The paper shall be the sole property of the Society. Colour illustrations may be published if the cost of such is borne by the author.

iii. The cost of illustrations, excluding colored illustrations, shall be borne by the Society if the editorial committee considers them as necessary and funds permitting. Reprints will be sent to the author on prior request & payments.

The official website of the Society presently is www.osos.co.in and will be under the direct supervision and control of the General Secretary, who will be responsible for the contents carried there in. The Journal will have its own Website which will remain linked under the Society's website.

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(38) DISSOLUTION:-upon dissolution of the Society its assets will be handed over to a similar type of registered Society after satisfaction of all its debts and liabilities and shall not be distributed or paid among the members. Provided that no Society shall be dissolved unless three fifth of its member shall have expressed a wish for such dissolution by their votes delivered in person or by proxy at a General Body meeting convened for that purpose.

(39)LEGAL ACTION:-

a. Legal action will be initiated if any member of the Society/ any outsider causes loss of property or misappropriation of funds of Society.

b. If he/ she possesses himself/herself detains any property belonging to the Society going against the rules.

c. No member or office bearer of the Society can act beyond the limitation and enshrined in the memorandum of the Society and the rules framed their under any act beyond the ambit of its scope ultra vires of the Society. If any such members of the Society is found to be guilty of such irregular actions will face punitive actions as decided by law. Rule 9 (A) of Society act will be applied for any defaulting member.

(40)MODE OF COMMUNICATION :-

The OSOS communication could be through electronic and digital media, officially along with hard copy where applicable.

(41)AMENDMENT TO THE BYE-LAWS /ITS ANNEXURE :-

Any amendment in memorandum, rules and regulations will be carried out in accordance with Sec. 12 & 12-A of the "SOCIETIES REGISTRATION ACT, 186. (amended on 13/05/2021)

(A). The President/Executive Committee may recommend any amendment, addition, alteration or deletion to the bye-laws provided they give at least 30days clear notice with the details of the proposed amendments to the voting members of the society before the General Body meeting.

(B). Any amendments should be notified to the office of the concerned Registrar of Societies within 2 months of the General Body Meeting in which this is passed if the final changes are passed in any General Body Meeting other than Annual General Body Meeting. At least two members may propose an amendment, addition, alteration or deletion to the bye-laws giving a minimum of sixty days clear notice before the General Body Meeting. The proposed amendments shall be submitted to the General Secretary in writing/electronic communication and shall be duly seconded and signed by/ confirmed by electronic consent by twenty other members of the Society.

(C). Any proposed changes in bye laws/ its annexure will have to be approved in a meeting of Executive Committee before it is put up to General Body. The notice period for this Executive meeting will be at least ten days.

Quorum for amendment of bye-laws shall be the same as that for General Body Meeting. However, the minimum number present in the adjourned meeting for the purpose should be attended by at least 50% of members present at the beginning of the meeting at the time of adjournment. Any amendment, addition, alteration or deletion in the bye-laws shall be made if approved by a minimum of half of the members present at the General Body Meeting.

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Regd. No.ON-29/03

(42)AMMENDMENT CERTIFICATE:-

i. Certified that the above enumerated points are correct and up to date to the best of the knowledge of present office bearers of Odisha State Ophthalmological Society. Subsequently if General Body approves some of the points may be modified through bye law.

ii. Certified that no other registered Society with the above name is in the state.

All legal matters shall be guided as under the Society registration act XXI of 1860, (amended on 13/05/2021)

Signature of President	Signature of General Secretary	Signature of Treasurer
DR. SRIMANTA BEHERA PRESIDENT THE ODISHA STATE OPHTHALMOLOGICAL SOCIETY	Gen. Secretary The Odisha State Ophthalmological Soc. Dr. Samir Kumar Patra (M.S.) Consultant (Phaco & Cornea) Mob. : 9437153131 7008671677	Treasurer The Odisha State Ophthalmological Society

NOTARY
B.K. NAYAK
CUTTACK TOWN
REGD. No.ON-29/03
EXP. DT.29.07.2028
GOVT. OF ORISSA

SIGNATURE/L.T.I.(S) ATTESTED
05/07/2023
B. K. NAYAK
NOTARY For CUTTACK TOWN
Regn. No. ON-29/03

Gen. Secretary
The Odisha State Ophthalmological Society
Dr. Samir Kumar Patra (M.S.)
Consultant (Phaco & Cornea)
Mob. : 9437153131 7008671677

ANNEXURE-1

LIFE MEMBERSHIP FORM

THE ODISHA STATE OPHTHALMOLOGICAL SOCIETY

NAME (in capital letters) : ....

ADDRESS : ....

....

Date Of Birth : ....

QUALIFICATION: MBBS (Year of Passing): ....

DO/DNB/PG (Institution & Year of Passing): ....

TELEPHONE NO :..

MOBILE (Whatsapp) :..

E-MAIL : ....

PERMANENT ADDRESS : ....

....

....

....

....

REGISTRATION & STATE :..

AADHAR NO : ....

MEMBERSHIP NUMBER OF AIOS/EIZOC: ....

DATE: -

Signature of candidate

Proposer: -..

Name Dr..

Life Membership No: ....

Seconder:..

Name Dr. ....

Life Membership No: ....

ALL PAYMENT ONLINE
PAYMENT CAN BE MADE TO

ORISSA STATE OPHTHALMOLOGICAL SOCIETY

Account Number: - 6756002100001572, IFSC Code: - PUNB0675600

PUNJAB NATIONAL BANK, PIN -753014, Branch of :- CUTTACK CDA BIDANASI,

Treasurer
THE ORISSA STATE OPHTHALMOLOGICAL SOCIETY

General Secretary
THE ORISSA STATE OPHTHALMOLOGICAL SOCIETY

N: B: - Properly filled form should be sent to secretary OSOS.
Mail id: - generalsecretaryosos@gmail.com

ANNEXURE-2

The Odisha State Ophthalmological Society

Biographical Information of the Candidate

For election of Odisha State Ophthalmological Society

Contesting Post :..

Name of the Candidate:...

Membership No.:...Date of Birth:.........../........../................(dd/mm/yyyy)

Member of OSOS since:...Qualification...

Address...

....

City:...State:..Pin:..

email Id:...Mobile:..............................&: (   ),,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

PRESENT POST IN OSOS: 1:..since:.................................

2:..since:.................................

PREVIOUS POSTS HELD IN OSOS, WITH YEAR & DETAILS :

1..from.............................to.............................

2..from.............................to.............................

3..from.............................to.............................

4..from.............................to.............................

5..from.............................to.............................

Proposed by*:..Membership No.:..

email Id:..Mobile:..................................Signature:

Seconded by:...Membership No.:..

email Id:..Mobile:...................................Signature:

I certify that all the details given above are true and correct.

Date :

SIGNATURE OF CANDIDATE

1. USE SEPARATE FORM FOR EACH POST.
2. PROFESSOR/SECONDER CAN PROPOSE ONLY ONE NAME FOR THIS POST

https://osos.co.in/

Each Nomination form MUST be accompanied by:

a. A detailed bio-data in the form of a narrative not exceeding 500 words in one A4 sheet - will be printed as submitted.

b. A recent passport size photo.

Gen. Secretary
Odisha State Ophthalmolgical Society
Dr. Samir Kumar Patra (M.S.)
Consultant (Phaco & Cornea)
Mob. : 9437153131 7008671672